

WOLLONGONG TOUCH ASSOCIATION INCORPORATED

GENERAL MEETING

Venue, Date & Time	Collegians City Club, 25th August 2005,
Meeting Opened	at 6.05pm with President Terry Sylvester in the chair
Attendance	P Anthony B Bresolin G Brickell, A Day, B Jackson K Kyriacou K Ruzzene T Sylvester
Apologies	M McGrath G Corby
Previous Minutes	Minutes from 12 th May 2005 were accepted as a true record

Matters Arising Nil

Correspondence In

1. WCC – Sports Administration Program
2. WCC – Sponsorship offer of \$5000 to assist in JSC
3. Suns – details of Suns Championships
4. Illawarra Embroidery Quote for Junior competition gear, @ \$12.00 per shirt
5. Graeme Corby resignation as Grounds Director – *accepted with regret*
6. Funding request – Alyd Owen – National U18's - *Payment of \$100.00 be paid*
7. Funding request – Leah Hayes – National U18's - *Payment of \$100.00 be paid*
8. Funding request – Scott Ruzzene – National U18's - *Payment of \$100.00 be paid*
9. Funding request – Nicole Beck – National U18's - *Payment of \$100.00 be paid*
10. Funding request – Nicole Beck – City v Country - *Payment of \$100.00 be paid*
11. Funding request – Ashleigh Dobbins – National U18's - *Payment of \$100 be paid*
12. Funding request – Ashleigh Dobbins – City v Country - *Payment of \$100 be paid*
13. Funding request – Jessica McCall – National U18's - *Payment of \$100 be paid*
14. Funding request – Jessica McCall – City v Country - *Payment of \$100 be paid*
15. Funding request – Cara Zaremski – National U18's - *Payment of \$100 be paid*
16. Funding request – Cara Zaremski – City v Country - *Payment of \$100.00 be paid*
17. Funding request – Stephanie Jackson – National U18's - *Payment of \$100 be paid*
18. Funding request – Bianca Mounsey – National U18's - *Payment of \$100 be paid*
19. Funding request – Bianca Mounsey – NSW Combined U16's- *Payment of \$100 be paid*
20. Funding request – Kobi Ruzzene – NSW Combined U16's- *Payment of \$100 be paid*
21. Funding request – Kobi Ruzzene – National U16's- *Payment of \$100 be paid*

Correspondence Out Nil

Notice of Motion – Nil

Reports– Nil
General Business

- 1) Competitions
 - 1) Junior Competition to commence on the 11th & 12th October
 - a) To be run during the 10 weeks before Christmas
 - b) After Christmas devoted to training of the Junior Representative teams
 - 2) Junior Competition to commence on the 11th & 12th October
 - a) To be run during the 10 weeks before Christmas
 - b) After Christmas devoted to training of the Junior Representative teams
 - 3) Winter prize money as per previous, \$200.00 to winners and \$100.00 to runner up in all divisions
 - 4) Future competition prize money
 - a) Division 1 winners to receive \$500.00 and runners up to receive \$200.00, providing at least 6 teams in each division
 - b) All other divisions winners to receive \$250.00 and runners up to receive \$100.00
 - c) If less than four teams in a division winners only to receive \$250.00
 - 5) Entry Fees for winter 2006 be raised to \$850.00

- 2) Junior State Cup - 2006
 - a. Split venues, U 10's at North Dalton, U 12's at Holy Cross College, Bellambi for the Saturday only and 14-18's at Thomas Dalton. All Finals at Thomas Dalton Park
 - b. Possible use of the university east campus as well.
 - c. Baseball area to be used to house administration, Wilma Sports, First aid, Referees
 - d. Wollongong Council will erect Para webbing along the cycle track and empty garbage bins on the Saturday
 - e. Terry Sylvester to pursue Bluescope Sponsorship.
 - f. To run it for the next five (5) years after 2006 but our fixed costs for the project are too high. If we can't make \$20,000 profit then it is not worth our effort. To make that sort of money, we need the assistance of sponsorship or grants from government and / or business. These grants are there for the taking but it means we would have to do the chasing around and prepare the submissions. If we decide to go for it, then I think we should ask NSWTA to at least give us \$5,000 over and above what they give us for the toilets to offset our fixed costs.
 - g. Application to host 2007 – 2011 Championships be pursued, with a proviso that NSWTA support us with a \$10,000 subsidy each year, to assist in the costs of running this tournament

- 3) Representatives
 - i) Regional Championships and Vawdon Cup Presentation night to be held at Corrimal Leagues Club on Saturday 29th October commencing at 7.00pm.
 - ii) Trivia night has been cancelled due to lack of support
 - iii) Suns Tournament: 8 teams to be entered, M O, M 35's, M 40's, M 45's, W O, W 20's, W 35's, Mx O,
 - iv) Accommodation has been booked at the Sundowner Motel, Queenbeyan

- 4) Representative Funding **Finalisation**
 - Open to all financial senior members of Wollongong Touch Association.

- Effective from 1st April 2005
- Applications for juniors will be dealt with under the Junior Development scheme.
- Players must be selected in a N.S.W Country, State or Australian sides (World Cup). Invitational teams are not to be included
- Must accrue 100 Points for 50% of Basic Levy (not including gear purchases) must accrue points from the following categories
- Category Break up
 - Committee (must attend 80% of meetings) (50 points)
 - Sub committee (must attend 80% of meetings) (10 points)
 - Junior Competition assistance (must attend 80%) (20 points)
 - Competition nights - coaching (20 points)
 - Junior State Cup (20 points)
 - Ground Marking (20 points)
 - Canteen / BBQ's (10 points)
 - Country Championships player /coach / manager / referee (10 points)
 - Vawdon Cup player /coach / manager / referee (20 points)
 - Suns Regional Champs player /coach / manager / selector (10 points)
 - State Championships player /coach / manager (10 points)
- Requests for assistance must be submitted in written form to W.T.A outlining contributions to W.T.A and whether funds are available at the time of letter.
- Previous years points will be calculated for following years funding. E.g.: 2004 work submitted for 2005 funding (April – March)
- New members must wait 12 months for funding
- Points are not transferable and do not accumulate
- All Correspondence is at the discretion of the committee

5) Committee Roles – **left to next meeting for further discussion**

- a) **President:** Ensure that all efforts are made to run a safe & successful association. Liaise with other directors to ensure they are coping with their roles to maximize longevity
- b) **Finance;** ensure the funds of the association are correctly reported in line with legal & financial requirements, report balances regularly to committee meetings in simple form. Develop & Review association budgets to ensure our financial viability.
- c) **Coaching:** Oversee the representative area of our association; ensure coaches/managers of representative teams abide with the decisions set down by the representative committee. Work with the "park" players to ensure the standard improves, in respect of playing, understanding and coping with decisions of referees.
- d) **Juniors;** Develop a suitable base of junior players to ensure a long-term association. Provide a safe and enjoyable competition for the younger members. Utilize the expertise of other directors to ensure these members are involved at maximum levels, so as not to loose them to other sports because of discontent.
- e) **Referees;** Appoint referees to the most suitable games that allows for the development and enjoyment of both the referee and the players. Coach referees to ensure a high standard of rules understanding and application are maintained.

Ensure the referees abide by any competition rules that may apply, and referee accordingly.

- f) **Grounds;** Work with council to ensure a safe surface is available at all times. Regularly organize line marking days to allow the competition to be played without conjecture towards field markings. Review with competition administrator, ground quality and rotate fields as necessary, to ensure safe competition and longevity of fields. Liaise as needed with Assets manager as to the maintenance and upgrade of the lights and any future amenities.
- g) **Canteen;** Make the canteen area a profitable resource for the association. Ensure stock served and levels are maintained as per Health & Safety regulations
- h) **IT & Assets;**
- i) **Publicity;**
- j) **Administrator;**

6) Ground Improvements & Lighting

- Power Upgrade;

The existing power supply to the amenities block at Dalton Park needs to be upgraded so that current and future electricity demands at the complex can be met safely. Currently the amenities block and the WTA lighting poles are supplied from the same overhead wires that originate in Carters Lane. The upgrade of electrical supply would also consolidate these supply points into one supply fed via underground cables.

Reasons for upgrade:

Upgrade to the power system is recommended for the following reasons:

- (1) Currently, the amenities block and lighting poles are fed from two different switchboards. Consolidation of these switchboards would effectively combine the two supplies and keep metering and isolation points together in the same switchboard.
- (2) Electricity supply to the amenities block and lighting poles is currently via overhead wiring that originates on Carters Ln. An upgrade and amalgamation of power supplies would provide the opportunity to run a single set of underground consumers mains and remove the overhead wiring (which is believed to be the preferred option for Council). There are also two wooden poles that could be removed from site. WTA however would propose that a steel lighting tower (to be provided by WTA) be erected at the location of one of the existing wooden poles. This would provide access to lighting for the BBQ area adjacent to the baseball nets as well as the car park, which is not currently lit at night.
- (3) WTA has in the past, and will in the future, host Touch tournaments involving thousands of people, and as a result the increase in electrical load for cooking, lighting etc will exceed the available capacity of the entire complex. Other sporting bodies may also wish to increase load at the complex.
- (4) The existing switchboard in the amenities block poses a safety risk as the equipment mounting plate contains asbestos. The removal of this switchboard would be part of the upgrade.

Technical Issues:

The following technical issues apply. WTA has the experience, resources and qualified people that can be used to assist in the engineering design and project management of this proposal.

- (1) The upgrade to the electrical supply would require application to Integral Energy for connection of load. The current load is only 100A per phase, however the new main switchboard should cater for a load of up to 200A per phase. A CT metered switchboard would be required.
- (2) Metering of the amenities block and lighting towers would still be able to be done separately with the meters being housed in the new main switchboard.
- (3) Proposal is for new weatherproof main switchboard to be mounted externally to the amenities block, on western end of building. New main switches to be included along with space for separately metered circuits to feed the existing amenities block and WTA lighting poles.
- (4) Existing amenities block switchboard to be removed. Existing wooden pole and WTA lighting main switchboard to be removed. Any lighting/power circuits that are not long enough to be terminated in new main switchboard should be lengthened.
- (5) New underground supply to be run from Carters Ln boundary to new main switchboard. A service pole could be installed on boundary line to connect to Integrals existing overhead system.

Main things we need to consider are:

(1) Does WTA have enough money to pay for lighting upgrade? Government/Council funding will never be forthcoming until someone from WTA wants to pull their finger out and make it happen which will never occur while rep duties are taking up most of our committees time, so are we wasting our time.

(2) Through Paul's involvement with consulting on the North Dalton Park lighting, would it be in WTA's interests to invest in the lighting that they are going to put up there so that we automatically become an interested party?

Preliminary discussions that Paul has had with Sylvania Lighting are not real good in terms of \$\$.

To light fields 1 - 5 to a 100 Lux lighting level (considered minimum for sporting competition) would require 4 additional poles on top of the existing 4 concrete 'Steelers' poles.

To light fields 6 - 14 would again require a minimum of 4 additional poles on top of the existing steel poles that we currently have, as well as an additional 72 lights on these 4 poles, so they would be minimum 25m high poles.

Problems that we would encounter would be the location of cricket pitches etc that would affect the position of these poles, as well as convincing council that we want to have 16 lighting poles at the grounds.

BUDGET estimates for this work would be in the order of \$350,000 to \$400,000.

If we bulldoze everything and start again, you can take it up to \$500,000

Next Meeting Date Monday 19th September 2005

Items for discussion

1. Junior State Cup
2. Committee Roles & Job Descriptions

Meeting Close

8.00pm